

**Architectural Review Board
Minutes
(Via Tele-Conference)
November 2, 2020**

MEMBERS PRESENT: Dwayne Vernon, Debra Smalls, Lee Padgett, Kristina McManus, Sally Gillespie, & Kevin Jayroe

MEMBERS ABSENT: Linda Abate'

OTHERS PRESENT: Tracy Gibson & Debra Grant

- I. Roll Call (Board Secretary)**
- II. Call to Order**
- III. Approval of Minutes for October 5, 2020;** Mr. Padgett made a motion to approve the minutes as submitted, seconded by Mr. Vernon; the motion carried 5 to 0 by a roll call vote (*Mr. Jayroe was not present at the October meeting*).
- IV. Public Input: None**
- V. New Business:**

1. **Mt. Olive Baptist Church of Georgetown Inc.** is seeking the approval to install a wheelchair lift at 1043 Duke Street. **Tracy Gibson/City Staff** told the Board that Mt. Olive Baptist Church is seeking to install a wheelchair lift. **Mr. Horace Collington/Representative** said the church has no room to install a ramp for those needing assistance to enter the church, so they would like to install a wheelchair lift on the left side of the front porch, this will require a concrete pad (4 inches) to be poured in the 10 ft. x 8 ft. area. A fence that will match the neighbor's fence in style and height will be installed on the front of the concrete area so no one will be able to access the lift from the front, a section of the neighbors fence will be cut to add a gate for entrance from her driveway (Ms. Diane Bradley). **Mr. Jayroe** said the fence should be added to the application. **Ms. Gillespie** asked if the access to the lift will be from the neighbor's driveway and if the height of the fence would be the same as the neighbor's. **Mr. Collington/Representative** said yes to both the access and the fence height. **Ms. Gillespie** also asked if the gate that will be installed would match the fence design and if it would swing inward to the church or outward to the driveway. **Mr. Collington/Representative** said the gate would match the existing picket fence and it will swing outward to the driveway. **Mr. Vernon** said he feels that this is a very sensitive solution and the location is discrete, because the access will be at the main entrance. Mr. Vernon did ask if there was no way the lift could be installed at the rear door, which would be more in keeping with the guidelines if that door could be used. **Mr. Collington/Representative** said there is no room at the rear of the sanctuary, because it is too close to the neighbor's house and that is a fire exist. **Mr. Padgett** read into the record *"Adding ramps and lifts on primary facades will not be approved unless it is the only feasible alternative for access"*. **Mr. Padgett** said that statement summed up the request. **Mr. Vernon** said he agreed with that statement. **Mr. Padgett** said it minimizes the visual of the lift and the neighbor has been very generous in allowing access from her driveway. **Mr. Jayroe** suggested that the church get something in writing and have it recorded with the City, for the shared driveway. **Ms. Diane Bradley/neighbor** said she was aware of the section of her fence being used as access to the wheelchair lift by adding a gate.

Motion: Ms. Gillespie made a motion to approve the application as presented; to allow the installation of the wheelchair lift and the fence that will be solid on the street side and a gate on the neighbor's side, citing Design Standards for Residential Properties; Chapter 5; Section 27.0; page 108 (Ramps, Lifts, & Elevators) and Chapter 4; Section 19.1 and 19.2; page 79 (Fences, Gates, & Walls); seconded by Mr. Padgett; the motion carried 6 to 0 by a roll call vote.

VI. Board Discussion: Mr. Jayroe said he spoke with City Staff about projects that are going on in the district without approvals that need to be addressed.

VII. Adjournment: With there being no further business the meeting was adjourned.

Submitted By,

*Debra Grant
Board Secretary*